

# Statement of Claim

**Claim Filing Instructions:**

- 1) Do not contact a repair firm yourself, we will do this for you or advise if this is not possible
- 2) Do not discard or remove any item for which you are making a claim
- 3) If the item(s) were packed, keep the container(s)
- 3) Complete this form as thoroughly as possible. Be sure to include all inventory numbers
- 4) Fax or mail this form to the Atlantic location that handled your move

Name of Claimant \_\_\_\_\_ Name of Shipper (if different) \_\_\_\_\_  
 Present Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Moved from \_\_\_\_\_ Home phone \_\_\_\_\_ Office phone \_\_\_\_\_  
 Delivery Address (if different from above) \_\_\_\_\_ Fax number \_\_\_\_\_  
 Delivery Date     /     /

## Details of Claim

<b>Inventory Number</b>	<b>Article</b> (Complete description)	<b>Nature of Claim</b> If damage, describe extent	<b>Weight</b> (Approx.)	<b>Date of Purchase</b>	<b>Original Cost</b>	<b>Amount Claimed</b> (required)	<b>Amount Paid</b>	<b>Adjusters</b> Use only
<b>Totals</b>								

By signing below I certify that:

I am the owner of the property described.  
 All statements made in this statement of claim and any attached documents are true and correct to the best of my knowledge and belief, and constitute my complete and entire claim.  
 No material information has been withheld.

Select the type of coverage declared by you prior to your relocation (circle the one that applies):

**.30 per pound    .60 per pound    Depreciated Value Protection    Replacement Cost Protection**

**Deductible Amount (if applicable) \$ \_\_\_\_\_**

Claimant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Adjuster Signature \_\_\_\_\_

Date \_\_\_\_\_

Note: The time limit for filing this form varies by location/state.  
**The following time limits apply by location/state:**  
**FL, IN, AZ - 30 days from delivery date**  
**TX, GA, IL, CO - 90 days from delivery date**  
**CA - 9 months from delivery date, except office move claims which are limited to 30 days from delivery date**

\*Claims will not be settled until charges are paid in full.